



Application for **Not For Profit** Booth Space
for the
33rd Annual Old Washington Street Festival
Saturday & Sunday September 19th & 20th, 2009
10 am to 5 pm Saturday - 11 am to 5 pm Sunday
In the Historic East Central Neighborhood of Muncie



Name _____
Address _____
City _____ **State** _____ **Zip** _____
Phone _____ **Fax** _____
Email _____

Describe your food item, activity or information that you are proposing:

Booth Space Fees

___ Informational Only 10ft (w) x 10ft (d) booth.....	N/C	after July 15 th \$15.00
___ Food Item 10ft (w) x 10ft (d) booth.....	\$50.00	after July 15 th \$65.00
___ Fund Raising 10ft (w) x 10ft (d) booth.....	\$25.00	after July 15 th \$40.00
___ Fund Raising 20ft (w) x 10ft (d) booth.....	\$50.00	after July 15 th \$65.00

Electricity? ___ 110 V ___ amps (**\$10 additional**) Bring your own properly rated extension cord

- ❖ Included with your application must be a description of the activity or information items that you plan to have in your booth. You will be notified of your acceptance. The jury will meet on July 16th, 2009.
- ❖ Mail your application with Check or Money Order to **The Old Washington Street Festival Committee, 232 N. Monroe St. Muncie, IN 47305**, no later than **July 15, 2009**. After July 15th applications may be accepted if space is available and will not be listed in festival brochure.
- ❖ Make Check or M.O. payable to the **The Old Washington Street Festival**. Include your photos with your applications.
- ❖ Pre-payment of booth fee is required with application, and is not refundable.
- ❖ The Festival is “Rain or Shine” - No packing up before 5:00 pm
- ❖ NO WHEELED vendor trailers are permitted in the arts/crafts, demonstration, or non-profit informational area.
- ❖ Water will be provided, but you must provide an approved “food quality” hose and approved waste water disposal capabilities.
- ❖ Food vendors must obtain a certificate from the Delaware County Board of Health 765-747-7721 and follow their food handling requirements and certificate of insurance.
- ❖ ALL VENDORS must follow the OWSF Guidelines and Polices.
- ❖ In an effort to add historical atmosphere to the Festival, we suggest that vendors dress in the fashion of the period 1890-1910. For ladies, a long skirt, lacy or high collared blouse and hat would be sufficient. For the men, dark trousers, white shirt with a cravat, string tie or armbands and a straw hat or black top hat would be suggested.
- ❖ Visit our Website www.muncie-ecna.org more information